



THROUGHOUT

Diocese of



Wakefield

GOD'S WORLD

Office Ref:

**Consent form for using photographs/images of children**

From:.....(Church)

To:.....(parent/carer)

The.....Group/Club/Organisation

would like to use image(s) of .....  
(Name(s) of Child/ren)

in a printed publication/on a website.

To comply with the Data Protection Act 1998, your permission is required before the image(s) can be taken. Please answer the questions below, then sign and date the form and return it to:

.....(organiser)

at (address): .....

.....

**The Parent/Carer**

1 May we use your child's image in our printed publications? *Please circle one*  
**Yes/No**

2 May we use your child's image on our website? **Yes/No**

I have read and understood the conditions of use on the back of this form

Signed:..... Date:.....

Name:.....(block capitals)

Address:.....

.....

**The Group Organiser/Leader**

I have confirmed the agreement of the parent/carer for these images to be used, as above **Yes/No**

Signed:..... Date:.....

## **Conditions of use**

1. Full Names (i.e. both first and last names) or other identifying details will not be included in the publication or on the website without your express permission
2. Postal or e-mail addresses, telephone or fax numbers will not be included in the publication or on the website without your express permission
3. Group images may be used, with very general labels (e.g. “making Easter decorations” or “watching the athletics”)
4. Only images of suitably clothed persons will be used (e.g. children in swimwear will not normally be used, unless written consent has been given)
5. The permission given overleaf will last for 18 months from the date of signing. Permission will expire after this date. Images will not be used after this date.
6. Further written consent will be required from young people and their parents if photographs or film are to be used in other ways.
7. Clearance forms should be stored with photos or film for future reference.